## **Community Development District**

# Annual Operating and Debt Service Budget Fiscal Year 2024

Approved Tentative Budget: (Approved at 4/4/23 Meeting)



#### **Table of Contents**

	Page #
OPERATING BUDGET	
General Fund	
Summary of Revenues, Expenditures and Changes in Fund Balances	1-2
Budget Narrative	3-6
Exhibit A - Allocation of Fund Balances	7
DEBT SERVICE BUDGETS	
Series 2003	
Summary of Revenues, Expenditures and Changes in Fund Balances	8
Series 2007	
Summary of Revenues, Expenditures and Changes in Fund Balances	9
Amortization Schedule	10
Budget Narrative	11
SUPPORTING BUDGET SCHEDULE	
Comparison of Assessment Rates	12

## **Beacon Lakes**

Community Development District

**Operating Budget** 

Fiscal Year 2024

## **Summary of Revenues, Expenditures and Changes in Fund Balances**

	ACTUAL	ACTUAL	ADOPTED BUDGET	ACTUAL THRU	PROJECTED MAR -	TOTAL PROJECTED	ANNUAL BUDGET
ACCOUNT DESCRIPTION	FY 2021	FY 2022	FY 2023	FEB-2023	SEPT-2023	FY 2023	FY 2024
REVENUES							
Interest - Investments	\$2,508	\$5,475	\$ 600	\$ 12,851	\$ 9,179	\$ 22,030	\$ 10,000
Interest - Tax Collector	89	43		630	-	630	-
Special Assmnts- Tax Collector	795,843	795,843	795,843	754,889	40,954	795,843	866,771
Special Assmnts- Discounts	(28,792)	(30,663)	(31,834)	(29,387)	(819)	(30,206)	(34,671)
Other Miscellaneous Revenues	-	1,458	-	-	-	-	-
TOTAL REVENUES	769,648	772,156	764,609	738,983	49,315	788,298	842,101
EXPENDITURES							
Administrative							
ProfServ-Dissemination Agent	1,500	1,500	1,500	_	1,500	1,500	1,500
ProfServ-Engineering	34,142	30,294	25,000	8,780	16,220	25,000	25,000
ProfServ-Legal Services	14,498	21,248	27,700	5,143	22,557	27,700	27,700
ProfServ-Mamt Consulting Serv	59,779	61,572	63,419	26,425	36,994	63,419	65,322
ProfServ-Special Assessment	9,380	9,661	9,951	9,951	30,334	9,951	10,250
ProfServ-Trustee Fees	9,616	9,616	9,616	5,609	4,007	9,616	9,616
Auditing Services	3,600	3,600	5,000	5,005	-,001	3,010	5,000
Postage and Freight	326	251	400	55	77	132	400
Insurance - General Liability	12,909	11,610	12,771	11,710	-	11,710	12,881
Printing and Binding	727	258	500	10	14	24	500
Legal Advertising	639	731	1,000	-	1,000	1,000	1,000
		-		-			5,900
Misc-Property Taxes	5,896		5,900	7,096	5,900 410	5,900	
Misc-Assessmnt Collection Cost	7,671 70	7,652 70	7,958 250	7,096	250	7,506 250	8,668 250
Misc-Contingency				-	250	250	
Misc-Web Hosting	1,556	1,570	6,000	405	-		6,000
Office Supplies	240	345	330	105	147	252	330
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	162,724	160,153	177,470	75,059	89,076	164,135	180,491
Field							
ProfServ-Field Management	48,000	48,000	48,000	20,000	28,000	48,000	48,000
Contracts-Janitorial Services	77,220	77,700	91,900	32,175	45,045	77,220	78,220
Contracts-Other Services	1,701	1,701	1,701	1,967	-	1,967	1,967
Contracts-Water Analysis	39,020	18,571	15,392	3,600	8,921	12,521	15,392
Contracts-Wetland Mitigation	26,922	23,616	24,924	10,116	15,442	25,558	26,672
Contracts-Landscape	191,652	191,652	191,652	79,855	111,797	191,652	191,652
Contracts-Canal Maint/Cleaning	91,360	91,360	91,360	41,933	49,427	91,360	91,360
Contracts-Rail Road Crossing	18,552	18,552	18,552	7,730	10,822	18,552	18,552
Electricity - General	11,222	12,766	13,176	4,964	6,950	11,914	12,000
R&M-General	2,329	3,567	2,400	1,175	1,225	2,400	2,400
R&M-Grounds	18,452	102,490	69,500	5,810	63,690	69,500	77,095
R&M-Irrigation	21,715	43,231	36,000	19,178	26,849	46,027	48,000
R&M-Mulch	-	39,900	-	-	-	-	-
R&M-Trees and Trimming	36,440	32,800	31,390	-	-	-	36,300
R&M-Mitigation	7,223	32,750	10,000	-	10,000	10,000	-
R&M-Rail Road Crossing	10,206	43,865	10,000	13,402	-	13,402	14,000
Misc-Contingency	1,000	1,365	-	-	-	-	-

## **Summary of Revenues, Expenditures and Changes in Fund Balances**

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ACTUAL THRU FEB-2023	PROJECTED MAR - SEPT-2023	TOTAL PROJECTED FY 2023	ANNUAL BUDGET FY 2024
ACCOUNT BECOME HOW	112021	112022	112020	1 23 2020	02112020	1112020	112024
Total Field	603,014	783,886	655,947	241,905	378,168	620,073	661,610
TOTAL EXPENDITURES	765,738	944,039	833,417	316,964	467,244	784,208	842,101
Excess (deficiency) of revenues							
Over (under) expenditures	3,910	(171,883)	(68,808)	422,019	(417,929)	4,090	
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	(68,808)	-	-	-	-
TOTAL OTHER SOURCES (USES)	-	-	(68,808)	-	-	-	-
Net change in fund balance	3,910	(171,883)	(68,808)	422,019	(417,929)	4,090	
FUND BALANCE, BEGINNING	966,489	970,399	798,516	798,516	-	798,516	802,606
FUND BALANCE, ENDING	\$ 970,399	\$ 798,516	\$ 729,708	\$ 1,220,535	\$ (417,929)	\$ 802,606	\$ 802,606

Fiscal Year 2024

#### **REVENUES**

#### Interest-Investments

The District earns interest on the monthly average collected balance for their operating, money market and certificates of deposit accounts.

#### Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District to pay for the operating expenditures during the Fiscal Year.

#### **Special Assessments-Discounts**

Per Section 197.162, Florida Statutes, discounts allowed for prompt payment of assessments. The budgeted amount for the fiscal year calculated at 4% of the anticipated Non-Ad Valorem assessments.

#### **EXPENDITURES**

#### **Administrative**

#### **Professional Services-Dissemination Agent**

The District is required by the Securities and Exchange Commission to comply with Rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service.

#### **Professional Services-Engineering**

The District's engineer provides general engineering services to the District, i.e., attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

#### **Professional Services-Legal Services**

The District's Attorney, Billing, Cochran, Heath provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

#### **Professional Services-Management Consulting Services**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services, LLC. Also included are costs for Information Technology charges to process all the District's financial activities, i.e., accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark in accordance with the management contract and the charge for rentals. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement, with a moderate 3% proposed increase.

#### **Professional Services-Special Assessment**

Administrative costs to put the District's assessments on the Tax Roll a moderate 3% proposed increase.

#### **Professional Services-Trustee**

The District issued the Series 2007 Special Assessment Bonds deposited with a Trustee to service all trustee matters. The annual trustee fees are based on standard fees charged plus any out-of-pocket expenditures.

#### **Auditing Services**

The District must conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter.

Fiscal Year 2024

#### **EXPENDITURES**

#### **Administrative** (continued)

#### Postage and Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

#### **Insurance-General Liability**

The District's Property Insurance policy is with Public Risk Insurance Agency. They specialize in providing insurance coverage to governmental agencies. The coverage includes business auto and general/public officials' liability. The projected budgeted amount includes a 10% increase.

#### Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

#### **Legal Advertising**

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

#### Miscellaneous-Property Taxes

This represents billing from Miami-Dade Tax Collector on eleven portfolios.

#### Miscellaneous-Assessment Collection Costs

The District reimburses the Miami-Dade County Tax Collector for her or his necessary administrative costs per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 1% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 1% of the anticipated assessment collections.

#### Miscellaneous-Contingency

This represents any additional expenditure that may not have been provided for in the budget.

#### **Miscellaneous-Web Hosting**

Per Florida Statute, the District is required to have and maintain a website.

#### Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

#### **Annual District Filing Fee**

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity.

Fiscal Year 2024

#### **EXPENDITURES**

#### **Field**

#### **Professional Services-Field Management**

The District will be managed by Prologis for the operation of the Property and its contractors @ \$4,000 per month.

#### **Contracts-Janitorial Services**

The District will contract with Facility Pro-Sweep, Inc. for power sweeping services, day porter services. Total of \$4,305, \$2,130, and \$1,100 per month plus a \$1,000 holiday bonus.

#### **Contracts-Other Services**

The District will contract with CSX Transportation, Inc. for crossing signal maintenance. Class III Located at SXL 48.51. NW 137<sup>th</sup> Avenue, Hialeah, Florida. Contract No. DOT631054X01.

#### **Contracts-Water Analysis**

The District will contract with Hydrologic Associates USA., Inc. for Water Level Recorder Operation and Data Transmittal \$300/month/recorder X 3 months (\$3,600 per quarter) plus for Annual Groundwater Quality Sampling and Summary Report for period of record including County Review Fee \$4,900.

#### **Contracts-Wetland Mitigation**

The District will contract with Allstate Resource Management, Inc. for mitigation area maintenance services @ \$2,106 per month.

#### **Contracts-Landscape**

The District will contract with GreenScape Landscape Maintenance Corp. for landscape maintenance; communal area roads on west side of 129<sup>th</sup> Ave; communal area roads Phase I; and communal area roads Phase II. Landscape @ \$14,871 and \$1,100 per month.

#### **Contracts-Canal Maintenance/Cleaning**

The District will contract with Superior Landscaping, Inc for the canal maintenance for a monthly service of \$4,101.83 & \$5,444.67 per month. District is reimbursed every quarter by Pan American West POA 20.25% of quarterly expenditures. The reimbursement is applied back to this expenditure.

#### **Contracts-Railroad Crossing**

The District will contract with American Track Generations, LLC for the monthly signal maintenance. The amount is \$1,546 per month.

#### **Electricity-General**

The District will incur FPL electrical usage of entrance, crossings, lift stations and pumps.

#### R&M-General

Other repairs and maintenance not in the budget.

#### **R&M-Grounds**

The District will incur landscape replacement/enhancements, debris removal, guardrails, roads, drainage landscaping, irrigation and any additional work needed. The vendor is Greenscape Landscape Maintenance Corp.

#### R&M-Irrigation

Greenscape Landscape Maintenance, Inc. will provide irrigation services.

#### R&M-Trees and Trimming

The District has an agreement with Greenscape Landscape Maintenance Corp. to provide and trim trees for main roads.

Community Development District

General Fund

## **Budget Narrative** Fiscal Year 2024

#### **EXPENDITURES**

Field (continued)

#### **R&M-Railroad Crossing**

The District will incur other non-contractual railroad expenditures.

#### Exhibit "A"

#### Allocation of Fund Balances

#### **AVAILABLE FUNDS**

		<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2024	\$	802,606
Net Change in Fund Balance - Fiscal Year 2024		-
Reserves - Fiscal Year 2024 Additions		-
Total Funds Available (Estimated) - 9/30/2024		802,606
ALLOCATION OF AVAILABLE FUNDS		
Assigned Fund Balance		
Operating Reserve - First Quarter Operating Capital		210,525 <sup>(1)</sup>
Reserves - Irrigation System		72,277
	Subtotal	282,802

\$

519,804

#### **Notes**

(1) Represents approximately 3 months of operating expenditures

Total Unassigned (undesignated) Cash

## **Beacon Lakes**

Community Development District

## **Debt Service Budgets**

Fiscal Year 2024

## Community Development District

## Summary of Revenues, Expenditures and Changes in Fund Balances

			ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	ACTUAL	ACTUAL	BUDGET	THRU	MAR -	PROJECTED	BUDGET
ACCOUNT DESCRIPTION	FY 2021	FY 2022	FY 2023	FEB-2023	SEPT-2023	FY 2023	FY 2024
REVENUES							
Special Assmnts- Tax Collector	\$ 217,556	\$ 217,556	\$ 217,557	\$ 108,026	\$ 109,531	\$ 217,557	\$ 217,556
Special Assmnts- Prepayment	-	159,597	-	-	-	-	-
Special Assmnts- Discounts	(7,871)	(8,382)	(8,702)	(4,205)	(2,191)	(6,396)	(8,702)
TOTAL REVENUES	209,685	368,771	208,855	103,821	107,340	211,161	208,854
EXPENDITURES							
Administrative							
Misc-Assessmnt Collection Cost	2,097	2,092	2,176	1,016	1,095	2,111	2,176
Total Administrative	2,097	2,092	2,176	1,016	1,095	2,111	2,176
Debt Service							
Debt Retirement - Other	210,471	366,680	206,679	-	207,099	207,099	206,679
Total Debt Service	210,471	366,680	206,679		207,099	207,099	206,679
TOTAL EXPENDITURES	212,568	368,772	208,855	1,016	208,194	209,210	208,854
Excess (deficiency) of revenues							
Over (under) expenditures	(2,883)	(1)	(0)	102,805	(100,854)	1,951	0
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	(0)	-	-	-	0
TOTAL OTHER SOURCES (USES)	-	-	(0)	-	-	-	0
Net change in fund balance	(2,883)	(1)	(1)	102,805	(100,854)	1,951	0
FUND BALANCE, BEGINNING	-	-	1	0	-	0	1,952
FUND BALANCE, ENDING	\$ (2,883)	\$ 1	\$ 0	\$ 102,805	\$ (100,854)	\$ 1,952	\$ 1,952

#### Summary of Revenues, Expenditures and Changes in Fund Balances

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ACTUAL THRU FEB-2023	PROJECTED MAR - SEPT-2023	TOTAL PROJECTED FY 2023	ANNUAL BUDGET FY 2024	
REVENUES								
Interest - Investments	\$ -	\$ 2	\$ -	\$ 1	\$ -	\$ 1	\$ -	
Special Assmnts- Tax Collector	96,718	96,718	96,718	48,025	48,693	96,718	96,718	
Special Assmnts- Prepayment		368,727	-	-	-	-	-	
Special Assmnts- Discounts	(3,499)	(3,726)	(3,869)	(1,870)	(974)	(2,844)	(3,869)	
TOTAL REVENUES	93,219	461,721	92,849	46,156	47,719	93,875	92,849	
EXPENDITURES								
Administrative								
Misc-Assessmnt Collection Cost	932	930	967	451	487	938	967	
Total Administrative	932	930	967	451	487	938	967	
Debt Service								
Debt Retirement Series B	5,000	5,000	5,000	-	5,000	5,000	5,000	
Debt Retirement - Other	85,466	400,182	79,442	_	89,040	89,040	79,442	
Prepayments Series B	· -	· -	-	50,000	-	50,000	-	
Interest Expense Series B	7,440	7,130	6,820	3,410	3,410	6,820	6,510	
Total Debt Service	97,906	412,312	91,262	53,410	97,450	150,860	90,952	
TOTAL EXPENDITURES	98,838	413,242	92,229	53,861	97,937	151,798	91,919	
Excess (deficiency) of revenues								
Over (under) expenditures	(5,619)	48,479	620	(7,705)	(50,218)	(57,923)	930	
OTHER FINANCING SOURCES (US	ES)							
Operating Transfers-Out	(369)	(4,543)	-	_	_	_	-	
Contribution to (Use of) Fund Balance	-	-	620	-	-	-	930	
TOTAL OTHER SOURCES (USES)	(369)	(4,543)	620			-	930	
Net change in fund balance	(5,988)	43,936	620	(7,705)	(50,218)	(57,923)	930	
FUND BALANCE, BEGINNING	14,469	8,480	52,416	52,416	-	52,416	(5,507)	
FUND BALANCE, ENDING	\$ 8,480	\$ 52,416	\$ 53,036	\$ 44,711	\$ (50,218)	\$ (5,507)	\$ (4,576)	

#### **AMORTIZATION SCHEDULE**

SERIES 2007 B SPECIAL ASSESSMENT BONDS DEBT SERVICE SCHEDULE

DATE	BALANCE	RATE	PRINCIPAL	INTEDECT	TOTAL
DATE	DALANCE	RAIE	PRINCIPAL	INTEREST	IUIAL
11/1/2023	\$105,000	6.200%		\$3,255	
5/1/2024	\$105,000	6.200%	\$5,000	\$3,255	\$11,510
11/1/2024	\$100,000	6.200%		\$3,100	
5/1/2025	\$100,000	6.200%	\$5,000	\$3,100	\$11,200
11/1/2025	\$95,000	6.200%		\$2,945	
5/1/2026	\$95,000	6.200%	\$5,000	\$2,945	\$10,890
11/1/2026	\$90,000	6.200%		\$2,790	
5/1/2027	\$90,000	6.200%	\$5,000	\$2,790	\$10,580
11/1/2027	\$85,000	6.200%		\$2,635	
5/1/2028	\$85,000	6.200%	\$5,000	\$2,635	\$10,270
11/1/2028	\$80,000	6.200%		\$2,480	
5/1/2029	\$80,000	6.200%	\$5,000	\$2,480	\$9,960
11/1/2029	\$75,000	6.200%		\$2,325	
5/1/2030	\$75,000	6.200%	\$5,000	\$2,325	\$9,650
11/1/2030	\$70,000	6.200%		\$2,170	
5/1/2031	\$70,000	6.200%	\$5,000	\$2,170	\$9,340
11/1/2031	\$65,000	6.200%		\$2,015	
5/1/2032	\$65,000	6.200%	\$5,000	\$2,015	\$9,030
11/1/2032	\$60,000	6.200%		\$1,860	
5/1/2033	\$60,000	6.200%	\$10,000	\$1,860	\$13,720
11/1/2033	\$50,000	6.200%		\$1,550	
5/1/2034	\$50,000	6.200%	\$10,000	\$1,550	\$13,100
11/1/2034	\$40,000	6.200%		\$1,240	
5/1/2035	\$40,000	6.200%	\$10,000	\$1,240	\$12,480
11/1/2035	\$30,000	6.200%		\$930	
5/1/2036	\$30,000	6.200%	\$10,000	\$930	\$11,860
11/1/2036	\$20,000	6.200%		\$620	
5/1/2037	\$20,000	6.200%	\$10,000	\$620	\$11,240
11/1/2037	\$10,000	6.200%		\$310	
5/1/2038	\$10,000	6.200%	\$10,000	\$310	\$10,620
			\$105,000	\$60,450	\$165,450

Fiscal Year 2024

#### **REVENUES**

#### Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District to pay for the debt service expenditures during the Fiscal Year.

#### **Special Assessments-Discounts**

Per Section 197.162, Florida Statutes, discounts for prompt payment of assessments. The budgeted amount for the fiscal year calculated at 4% of the anticipated Non-Ad Valorem assessments.

#### **EXPENDITURES**

#### **Administrative**

#### Miscellaneous-Assessment Collection Cost

The District reimburses the Miami-Dade County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 1% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 1% of the anticipated assessment collections.

#### **Debt Retirement Series B**

The District pays an annual principal amount on 5/1 of each fiscal year.

#### **Debt Retirement-Other**

Because of excess special assessments prepayments by landowners, the District owes landowners in assessments related to the Series 2003A Special Assessment bond and in assessments related to the Series 2007 Special Assessment bond. Payments to landowners to end in FY 2024 for Series 2003A Special Assessment bond and FY 2030 for Series 2007 Special Assessment bond.

#### **Interest Expense Series B**

The District pays semi-annual interest amounts on 5/1 and 11/1 of each fiscal year.

## **Beacon Lakes**

Community Development District

## **Supporting Budget Schedule**

Fiscal Year 2024

## Community Development District

#### Comparison of Assessment Rates Fiscal Year 2024 vs. Fiscal Year 2023

#### BALANCED BUDGET

General Fun	d 001 (Maint	enance)	Debt	Debt Service 2003			Debt Service 2007			Total Assessments per Unit		
FY 2024	FY 2023	Percent	FY 2024	FY 2023	Percent	FY 2024	FY 2023	Percent	FY 2024	FY 2023	Percent	Acres
		Change			Change			Change			Change	
\$2,634.28	\$2,234.78	17.9%	\$13,622.82	\$13,622.82	0%	\$6,056.24	\$6,056.24	0%	\$22,313.34	\$21,913.84	2%	356.117